Glendale Community College
Timelines for Integrating Planning, Program Review, and Resource Allocation
Last Updated 12/10/2010

The following two timelines show how the college is implementing the new model integrating planning, program review, and resource allocation. The first table describes the timeline for implementation of the new model and the second table describes the timeline for the annual cycle.

Activity	Primary Responsibility	Outcomes	Completion Date
Design integrated planning model that includes planning, program review, and resource allocation and strengthens linkages	IPCC	• Model completed	Summer 2010
Define evaluation process and measures for planning, program review, and resource allocation	IPCC	• Process defined • Measures identified	Summer 2010
Approve integrated planning model through governance process	IPCC, Campus Executive Committee, Academic Senate, Academic Affairs	• Model approved	Fall 2010
Approve program review model through governance process	IPCC, Academic Senate, Administrative Affairs Committee, Campus Executive Committee	• Model approved	Fall 2010
Implement program review that includes student learning outcomes, student achievement measures, program planning, and resource requests	Program Review Committee	• All instructional, student services, and administrative services programs undergo revised annual program review process	Fall 2010 (annually thereafter)
Implement validation process for program resource requests	Program Review Committee	• All resource requests from program review are filtered by program review validation	Fall 2010 (annually thereafter)
Implement validation process for resource requests from plans	IPCC	• All resource requests from plans are filtered by validation	Fall 2010 (annually thereafter)
Implement integrated resource allocation process for resource requests for 2011-2012	Budget Committee	• All resource requests undergo prioritization as defined in new model	Spring 2011 (annually thereafter)

Assess and revise annual program review document for all instructional, student services, and administrative services programs	Program Review Committee	• Feedback assessment conducted for instructional, student services and administrative services programs undergoing program review • Improvements to document made and reported	Spring 2011 (annually thereafter)
Assess and revise annual program review process	IPCC	• Evaluation documents, meeting minutes	Spring 2011 (annually thereafter)
Assess and revise integrated planning model	IPCC	• Evaluation documents, meeting minutes	Spring 2011 (annually thereafter)
Assess and revise resource allocation process	Budget Committee	• Evaluation documents, meeting minutes	Spring 2011 (annually thereafter)
Publish Planning annual report	IPCC	• Publication of report	Spring 2011 (annually thereafter)

The following timeline describes the ongoing cycle of planning, resource allocation, and evaluation. This shows details about the activities in the process and when those activities are conducted.

Date	Activity
September – October	All programs begin program reviews, including plans and resource requests (October in 2010, September in subsequent years)
October	Leaders in charge of individual plans develop resource requests tied to plans
October	Campus Executive Committee sets Annual Goals
December	All programs complete and submit program reviews
December	Plans submit resource requests
February	Resource requests validated
March	Resource requests go to standing committees and hiring allocation committees
April	Standing committees and hiring allocation committees prioritize resource requests
May	Prioritized resource requests go to Budget Committee
June	Expanded Budget Committee establishes final prioritized list of resource requests
June	Tentative Budget is adopted
June	Program Review Annual Report is developed, program review results inform planning
July	IPCC develops Planning Annual Report
July	IPCC evaluates program review, planning, and resource allocation and recommends changes for following year