

**5135**

Administrative Regulation

**CATALOG RIGHTS**

Glendale Community College issues a new catalog each year. The information published in the catalog is in effect for the academic year beginning with the Fall semester and concluding with the Summer session.

The courses required for a specific degree, certificate, or general education may change from one catalog to the next and, therefore, may change during the period of time that a student attends the college. Catalog rights, established when a student first takes classes at the college, protect the student from being held for additional requirements that may be added to a later catalog.

For the purposes of meeting graduation requirements, students may elect to meet the requirements listed in the catalog at the time their enrollment began at Glendale Community College or for any subsequent catalog year during which they maintained continuous enrollment.

Continuous enrollment at Glendale Community College means receiving a grade of "A," "B," "C," "D," "F," "P," "NP," "W," "EW," "MW," or "I" on their transcripts for at least one term (Fall, Winter, Spring, or Summer) per academic year.

Catalog rights apply only to Glendale Community College graduation and program requirements. If other institutions change their requirements for entrance, graduation, satisfaction of general education patterns, or in other ways, it may be necessary for the student to meet the new requirements upon transfer, even if continuous enrollment has been maintained.

**Returning Students**

Students who return to Glendale Community College and would normally be placed under the new catalog requirements in effect, may petition for their original catalog rights if the following conditions are met:

1. Student has earned 45 semester units with a minimum GPA of 2.00 and these units are recorded on the student's official transcript at GCC. Units earned may reflect courses taken at GCC as well as courses taken at other institutions.
2. Student has seen a counselor, has completed student education plan (SEP), and has officially declared a major and an educational goal (including transfer institution, if applicable).

Adopted: 6/15/92

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