

Glendale College

Course Outline of Record Report

Course ID 000125
Revision - April 2025

ABSE60 : High School Equivalency (HSE) Preparation

General Information

Author:	<ul style="list-style-type: none"> Kimberli Perner
Course Code (CB01) :	ABSE60
Course Title (CB02) :	High School Equivalency (HSE) Preparation
Department:	ABSE
Proposal Start:	Spring 2026
TOP Code (CB03) :	(4930.62) Secondary Education (Grades 9-12) and G.E.D.
CIP Code:	(53.0201) High School Equivalence Certificate Program.
SAM Code (CB09) :	E - Non-Occupational
Distance Education Approved:	No
Will this course be taught asynchronously?:	No
Course Control Number (CB00) :	CCC000659439
Curriculum Committee Approval Date:	04/09/2025
Board of Trustees Approval Date:	06/17/2025
Last Cyclical Review Date:	08/01/2020
Course Description and Course Note:	ABSE 60 is an individualized course designed to prepare students to take the GED (General Educational Development) or the HiSET (High School Equivalency Test) examination. This course covers all five areas of the examinations: reading, writing, social studies, science, and mathematics and includes small group instruction. Additionally, this course can be taken by students who need to refresh their college readiness academic skills. Lecture 16-32 hours. Note: This is course is Pass/No Pass only.
Justification:	Content Change
Academic Career:	<ul style="list-style-type: none"> Noncredit
Mode of Delivery:	<ul style="list-style-type: none"> In-Person Remote Hybrid
Author:	No value
Course Family:	No value

Academic Senate Discipline

Primary Discipline:	<ul style="list-style-type: none"> Writing-Basic Skills: Non-Credit
Alternate Discipline:	<ul style="list-style-type: none"> Reading-Basic Skills: Non-Credit
Alternate Discipline:	<ul style="list-style-type: none"> Interdisciplinary-Basic: Skills: Non-Credit

Course Development

Basic Skill Status (CB08)

Course is a basic skills course.

Allow Students to Gain Credit by Exam/Challenge

Course Special Class Status (CB13)

Course is not a special class.

Pre-Collegiate Level (CB21)

Not applicable.

Grading Basis

- Grade Only

Course Support Course Status (CB26)

Course is not a support course

General Education and C-ID

General Education Status (CB25)

Not Applicable

Transferability

Not transferable

Transferability Status

Not transferable

Units and Hours

Summary

Minimum Credit Units (CB07)	0
Maximum Credit Units (CB06)	0
Total Course In-Class (Contact) Hours	0
Total Course Out-of-Class Hours	0
Total Student Learning Hours	16 - 32

Credit / Non-Credit Options

Course Type (CB04)

Non-Credit

Noncredit Course Category (CB22)

Elementary and Secondary Basic Skills.

Noncredit Special Characteristics

No Value

Course Classification Code (CB11)

Other Non-Credit Enhanced Funding.

Variable Credit Course

Funding Agency Category (CB23)

Not Applicable.

Cooperative Work Experience Education

Status (CB10)

Weekly Student Hours

	In Class	Out of Class
Lecture Hours	16 - 32	0
Laboratory Hours	0	0

Course Student Hours

Course Duration (Weeks)	18
Hours per unit divisor	54
Course In-Class (Contact) Hours	

Studio Hours	0	0	Lecture	16 - 32
			Laboratory	0
			Studio	0
			Total	0
Course Out-of-Class Hours				
			Lecture	0
			Laboratory	0
			Studio	0
			Total	0

Time Commitment Notes for Students

This is a self-paced course in an open-entry, open-exit lab environment, with small group instruction.

Units and Hours - Weekly Specialty Hours

Activity Name	Type	In Class	Out of Class
No Value	No Value	No Value	No Value

Prerequisites, Corequisites, Recommended Corequisites, and Recommended Preparation

Advisory

ESL30 - ENGLISH AS A SECOND LANGUAGE LEVEL 3 (in-development)

Objectives

- Write paragraphs at the low-intermediate level with sufficient unity.
- Develop coherence and mechanical accuracy.
- Demonstrate mastery of grammatical structures studied at a level sufficient to pass unit tests and the divisional grammar mastery test for this level.
- Converse at a functional level adequate for everyday use on the campus and in the community.
- Respond to questions about recorded and live speeches, dialogues, role plays, and lectures.
- Decode 2,500-word reading passages, respond to inference and recall questions, and utilize a monolingual English dictionary to advantage.

Entry Standards

Entry Standards	Description
No value	No value

Course Limitations	
Cross Listed or Equivalent Course	Description
No value	No value

Requisite Validation
Upload Statistical Validation and/or other documents (if necessary)
No Value

Specifications	
Methods of Instruction	
Methods of Instruction	Lecture
Methods of Instruction	Discussion
Methods of Instruction	Tutorial
Methods of Instruction	Independent Study
Methods of Instruction	Collaborative Learning
Methods of Instruction	Demonstrations
Out of Class Assignments	
N/A	
Methods of Evaluation	Description of Activity/Interaction
Exam/Quiz/Test	Section and unit tests in the GED or HiSET text.

Exam/Quiz/Test	Section and unit quizzes in the small group classes.
Writing Assignment	Essay assignments.
Exam/Quiz/Test	GED or HiSET practice tests.

Textbook Rationale

No Value

Textbooks

Author	Title	Publisher	Date	ISBN
Van Slyke	Kaplan GED Test 2020	New York: Kaplan Publishing	2019	978-1506258669
Educational Testing Service	HiSET Exam Prep	Kaplan Publishing	2019	978-1506248974
Steck-Vaughn	Reasoning Through Language Arts	Orlando: Houghton Mifflin Harcourt, 2014. Print.	2014	978-054-425-3483
Steck-Vaughn	Mathematical Reasoning	Orlando: Houghton Mifflin Harcourt, 2014. Print.	2014	978-0544274242
Steck-Vaughn	Social Studies	Houghton Mifflin Harcourt, 2014. Print.	2014	978-0544274303
Steck-Vaughn	Science	Houghton Mifflin Harcourt, 2014. Print.	2014	978-0544274334

Other Instructional Materials (i.e. OER, handouts)

No Value

Learning Outcomes

Course Objectives

Use comprehension strategies in fiction and nonfiction texts.

Use evidence to understand, analyze, and create arguments.

Apply knowledge of English language conventions and usage.

Solve quantitative problems with rational numbers.

Apply problem solving in measurement.

Solve algebraic problems with expressions and equations.

Utilize graphs and functions in algebraic problem solving.

Analyze scientific and technical arguments using evidence and text based information.

Apply scientific processes and procedural concepts.

Interpret data in scientific contexts.

Utilize comprehension skills in historical primary and secondary sources.

Compare differing sets of ideas related to political, historical, economic, geographical, or societal concepts.

SLOs

Demonstrate the ability to comprehend, apply, analyze, and evaluate concepts within literary and nonfiction texts Expected Outcome Performance: 70.0

ILOs
Core ILOs Analyze and solve problems using critical, logical, and creative thinking; ask questions, pursue a line of inquiry, and derive conclusions; cultivate creativity that leads to innovative ideas.

Communicate clearly, ethically, and creatively; listen actively and engage respectfully with others; consider situational, cultural, and personal contexts within or across multiple modes of communication.

ABSE
Core PLOs Apply the skills that the Common Core Standards have identified for each course.

ABSE
NCR Adult Basic Education Comprehend text written at the 6-8 grade reading level including identifying the main idea and supporting details.

ABSE
NCR AHS Diploma

Comprehend, analyze, and make logical inferences from complex literature, media, and informational texts.

ABSE
NCR GED
Preparation

Interpret and synthesize reading passages, maps, cartoons, and practical and historical documents.

Write a coherent essay which includes a thesis, introduction, body, and conclusion

Expected Outcome Performance: 70.0

ABSE
NCR GED
Preparation

Compose an organized, personal response five- paragraph essay using standard American usage and grammar.

ABSE
NCR Adult Basic
Education

Write and edit complete sentences as well as map, organize, and use examples in creating a paragraph.

ABSE
Core PLOs

Apply the skills that the Common Core Standards have identified for each course.

ILOs
Core ILOs

Communicate clearly, ethically, and creatively; listen actively and engage respectfully with others; consider situational, cultural, and personal contexts within or across multiple modes of communication.

ABSE
NCR AHS Diploma

Comprehend, analyze, and make logical inferences from complex literature, media, and informational texts.

Apply mathematical reasoning and quantitative problem solving in real world settings

Expected Outcome Performance: 70.0

ABSE
Core PLOs

Apply the skills that the Common Core Standards have identified for each course.

ABSE
NCR AHS Diploma

Comprehend, analyze, and make logical inferences from complex literature, media, and informational texts.

ABSE
NCR Adult Basic
Education

Compute and solve real world problems using basic operations with whole numbers, fractions, decimals, and percents.

ABSE
NCR GED Preparation

Solve a variety of word problems, many with graphics, using basic computation, analytical and reasoning skills.

ILOs
Core ILOs

Use quantitative and/or analytical mathematical skills to solve problems and to interpret, evaluate, and process information and data to draw logical conclusions and support claims.

Additional SLO Information

Does this proposal include revisions that might improve student attainment of course learning outcomes?

No Value

Is this proposal submitted in response to learning outcomes assessment data?

No Value

If yes was selected in either of the above questions for learning outcomes, explain and attach evidence of discussions about learning outcomes.

No Value

SLO Evidence

No Value

Course Content

Lecture Content

Test Taking Strategies (1-4 hours)

- Multiple-choice answers
- Essay response

Reading Comprehension for the ELA test (2-8 hours)

- Vocabulary Review
- Reading Skills in reading language arts

Essay Writing for the ELA test (1-4 hours)

- Writing reminders

Social Studies (4-6 hours)

- Vocabulary Review
- Reading skills in social studies

Science (4-6 hours)

- Vocabulary Review
- Reading skills in science questions

Mathematics (4-8 hours)

- Vocabulary Review
- Reading word problems
- Multiple choice questions

Total Hours - 16-32

Additional Information

Repeatability

Repeatable

Justification (if repeatable was chosen above)

Non-credit courses

Is it possible this course will have a material fee?

No

I have contacted my library liaison (<https://campusguides.glendale.edu/faculty/liasons>):

Yes

What term(s) will this course be offered?

Fall/Winter/Spring/Summer

Will any additional resources be needed for this course? (Click all that apply)

- No

If additional resources are needed, add a brief description and cost in the box provided.

No Value